

FUNERAL SERVICES LICENCE APPLICATION

I/We apply for the licence/s selected below from OneMusic which, subject to the terms and conditions of this agreement, authorises the performance in public of Music in OneMusic’s repertoire, in the circumstances and by the method(s) described in the explanatory notes for each licence type.

- Rates for Funeral Services licence apply to the periods 1 July 2021 – 30 June 2022, 1 July 2022 – 30 June 2023, and 1 July 2023 – 30 June 2024. From 1 July 2024, the Funeral Services rates will increase by the Consumer Price Index (CPI) on 1 July each year.
- Rates for all other licence types apply to the period 1 October 2020 – 30 September 2021, and increase by the Consumer Price Index (CPI) on 1 October each year.

Licence type	Tick if required
<p>1. FUNERAL SERVICES For music, lyrics, and sound recordings used in various ways such as copying music into presentations during a service.</p>	
<p>2. MUSIC IN GENERAL AREAS For music used in reception areas, attendance rooms, viewing rooms and other general areas such as foyers.</p>	
<p>3. MUSIC DUBBING Required when using digital music services, downloading, digitising or copying music.</p>	
<p>4. MUSIC IN THE WORKPLACE & MUSIC ON HOLD For music in staff areas, as well as music on hold used via your phone system.</p>	

FILLING IN THIS FORM

Please read through the details of each licence type, completing the information requested for the individual licences you require. You will note that each licence type calculates an annual licence fee using the information you provide. Once this is done, please complete the contact details section and return the completed form to OneMusic by email or post (details below).

If you have any questions while completing this application, please contact us on **0800 800 663** or email info@onemusicnz.com.

FOR TOTAL LICENCE FEES OVER \$1,000 (EX GST), PLEASE SELECT ONE OF THE FOLLOWING PAYMENT OPTIONS:

Full payment within 14 days of the invoice (eligible for a **5% discount**) **OR** Payment by quarterly instalment (no prompt payment discount)

- Amounts stated on this application are inclusive of 15% GST.
- Where multiple Licensed Locations are to be covered under this application a schedule must be attached providing the relevant details of each location.

1. FUNERAL SERVICES LICENCE

Your licensed location details

1 What type of business do you operate?

FUNERAL HOME

INDEPENDENT FUNERAL DIRECTOR

LICENCE PERIOD	ANNUAL FEE
1 July 2021 – 30 June 2022	\$218.50
1 July 2022 – 30 June 2023	\$300.44
1 July 2023 – 30 June 2024	\$382.38

The Funeral Services licence allows you to:

- Copy Music for the purpose of making Audio Programmes to be played at Funeral Services;
- Copy Music for the purpose of making Audio Visual Programmes to be played at Funeral Services;
- Copy Music into PowerPoint presentations (or a similar program) for presentation at Funeral Services;
- Copy lyrics contained within an AMCOS Work into a presentation, on a projector or for distribution to attendees via hard copies at Funeral Services; and
- Make and distribute up to 50 copies of a Video/Film recorded at a Funeral Service for distribution via a Delivery Platform free of charge, to relatives and friends for personal and domestic use; or
- Reproduce and communicate Music as part of a Funeral Service for live, on-demand or time-delayed streaming over a Website (for a period of 60 days) for the comfort and convenience of those who are physically or geographically unable to attend the Funeral Service in person.

2. MUSIC IN GENERAL AREAS LICENCE

Your licensed location details

1 What is the exact size, in square metres, of the area where music is audible?

BACKGROUND MUSIC ANNUAL FEES	
LICENSED LOCATION AREA	FEE
0 - 49 m ²	\$313.38
50 - 99 m ²	\$376.07
100 - 149 m ²	\$451.27
150 - 499 m ²	\$576.61
500 - 999 m ²	\$940.12
1000 - 1999 m ²	\$1,331.86
2000 - 4999 m ²	\$1,917.87
Each additional 2000m ² (or part thereof)	\$250.70

- Licensed Location area is defined as the public area where music is audible and is measured in square metres.
- Radio means an electronic device designed to receive and communicate radio signals from New Zealand terrestrial radio broadcast stations.
- Is the only device in your business a radio? YES NO
- If you play the radio only in your business, the background music fee is 50% of the published rate.

3. MUSIC DUBBING LICENCE

Annual fee

1 Do you use a digital music service, download, digitise or copy music? (Music Dubbing)

YES

NO

- The annual licence fee is \$300.85 per Licensed Location.
- Music Dubbing covers the reproduction and/or temporary storage (caching) of music copied for the purposes of public performance.

4. MUSIC IN THE WORKPLACE/MUSIC ON HOLD LICENCE

Annual fee

MUSIC IN THE WORKPLACE

- 1a** Do you use music in the workplace? YES NO
- 1b** If YES, how many employees do you have? x \$3.13 per employee =

MUSIC ON HOLD FEES	
CALLER CAPACITY	FEE
1 - 5	\$290.10
6 - 10	\$431.08
11 - 25	\$725.47
26 - 50	\$1,452.34
51 - 100	\$2,517.47
101 - 200	\$4,514.46
201 - 300	\$7,367.57
301 - 400	\$9,740.88
Additional callers above 400	\$25.40 each

MUSIC ON HOLD

- 2a** Do you use hold music on your phones? YES NO
- 2b** If YES, what is your caller capacity?

- Music In The Workplace licences are subject to a minimum fee of \$109.00 per Licensed Location.
- Employees means full time employees of the applicant or full time equivalents.
- Caller capacity is defined as the maximum number of held calls that can listen to music at any one time.

A Contact details and acknowledgement

LEGAL NAME OF COMPANY* / PARTNERSHIP / SOLE TRADER / TRUST (Applicant)

*Please match your Companies Office registration name exactly

COMPANIES OFFICE REG. NUMBER

TRADING NAME (Applicant)

When did you start playing music?

PHYSICAL ADDRESS

POSTCODE

LICENCE START DATE

/ /

POSTAL ADDRESS (Leave blank if the same as physical address)

POSTCODE

PHONE

EMAIL ADDRESS

MOBILE

SIGNATURE

DATE SIGNED

/ /

I acknowledge that I have read the terms on the reverse of this application and agree to be bound by those terms should my application be accepted.

PRINT NAME IN FULL

JOB TITLE OR POSITION

This application form will only constitute a Licence Agreement when the applicant receives a tax invoice from OneMusic. OneMusic may refuse to grant a Licence Agreement where the information contained in this application is incorrect or incomplete.

B Return this form to OneMusic by email or post (details below)

OneMusic LICENCE AGREEMENT

1. GRANT OF LICENCE

- 1.1 OneMusic (we, us, our) grants you a licence as set out in this agreement to Perform and Communicate Music and, if applied for, also Copy Music as described and based on the information you have provided in this application.
- 1.2 The licence does not cover:
- Performance of the Music outside the Licensed Location (you may need to obtain a separate licence);
 - the Communication of the Works, and/or lyrics contained within a Work copied other than for use at a Funeral Service;
 - the right to sub-licence anyone else to Perform or Communicate the Music;
 - the right to engage in, authorise or permit the Performance, Communication, distribution or sale or Copying of any pirate, counterfeit or bootleg Music on or from the Licensed Location, or Perform or Communicate Music that has been downloaded from sites on the internet that are engaged in the unauthorised supply of Music;
 - reproduction of Music in connection with an advertisement (as that word is commonly understood);
 - Performance of Music in any manner that could reasonably be regarded as suggesting an approval, affiliation or endorsement by an artist, songwriter, group or record label of any business or goods/services including a political party or cause; and
 - any other rights not expressly granted.
- 1.3 Your licence starts on the first day of a month nearest the Commencement Date, and continues for successive one-year periods until terminated.

2. LICENCE FEES AND INFORMATION

- 2.1 While you continue to use the Music, at the start of each Licence Year you must pay us the amount in accordance with the formula specified, and using the information provided in this application.
- 2.2 At the start of each Licence Year we will issue to you an invoice for an amount payable:
- for the first Licence Year, calculated in accordance with the formula specified and using the information supplied by you in Section 1. This will be a provisional amount, subject to an adjustment (see clause 2.4) at the end of the first Licence Year; and
 - for each subsequent Licence Year, by applying the specified formula to:
 - the existing information in Section 1, where we have not requested an update (see clause 2.3);
 - the updated information to Section 1, where we have requested an update (see clause 2.3); or
 - our reasonable estimate of the information to be provided in Section 1 where we have requested an update (see clause 2.3) but you have failed to provide such information.
- 2.3 You are required for the first Licence Year and may for subsequent Licence Years be required to confirm or update the information initially provided by you in this application.
- 2.4 In the last 3 months of each Licence Year we may reassess your Music use in consultation with you. If the amount payable for the first Licence Year is more than the provisional amount paid by you for that year, we will send you an invoice for the difference, and you must pay that amount within 14 days after the date of our invoice. If the amount payable for the first Licence Year is less than the provisional amount paid by you for that year, we will at our option either credit or refund the difference to you.
- 2.5 You must pay any invoice issued by us under this agreement within 14 days after the date of the invoice. If you fail to pay any invoice by the due date you must also pay interest at the Agreed Rate on each amount outstanding under this agreement.
- 2.6 Rates for Funeral Services apply to the periods 1 July 2021 – 30 June 2022, 1 July 2022 – 30 June 2023 and 1 July 2023 – 30 June 2024. (From 1 July 2024, the Funeral Services rates will increase by the Consumer Price Index (CPI) on 1 July each year.) For all other licence types on 1 October 2021 and each year thereafter, the GST exclusive annual rates will be calculated by increasing the then current GST exclusive rates by the percentage increase in the CPI between the last two June Quarters.
- 2.7 If you fail to pay any invoice after we provide notice to you, and we take steps to recover amounts outstanding under this agreement, and we incur expenses or legal costs in doing so, these amounts will be recoverable from you as a debt.

3. AUDIT OF INFORMATION IN SECTION 1

- 3.1 We may on 14 days' notice to you audit or examine your books of account and other records which you must keep with sufficient detail and accuracy to enable us to properly determine the correctness of any report or payment under this agreement.
- 3.2 You must pay the cost of the examination if the examination establishes that the amounts payable under this agreement were understated by more than 10%.

4. CONFIDENTIALITY AND PRIVACY

- 4.1 Subject to clause 4.2, we agree to treat as confidential, during and after the term of this agreement, all information provided by you that can properly be regarded as confidential and is not in the public domain.
- 4.2 We may disclose the information to our licensing partners, auditors and other professional advisers. Information you provide may also be aggregated to provide industry statistics for publication.
- 4.3 In all other respects, information will be retained pursuant to our privacy policy as published on our website at www.onemusicnz.com.

5. TERMINATION

- 5.1 After the first Licence Year, either party may terminate the agreement by 1 month's notice in writing (including email).
- 5.2 We may immediately terminate this agreement by notice to you if you:
- fail to pay any sum when due under this agreement within 14 days after the due date;
 - breach any other term of this agreement and fail to remedy the breach within 7 days after being requested in writing to do so by OneMusic;
 - being a corporation, go into liquidation, have a receiver or receiver and manager appointed to you or any part of your assets, enter into a scheme of arrangement with creditors or suffer any other form of external administration; or
 - being an individual, commit any act of bankruptcy or enter into a scheme of arrangement with creditors.

6. DISPUTE RESOLUTION

If any dispute arises out of or in connection with this agreement, either party may submit that dispute for determination as detailed on our website at www.onemusicnz.com.

7. NOTICES

- 7.1 A notice under this agreement must be in writing and may be given to the addressee by:
- delivering it to the address of the addressee, and will be deemed received at the time of delivery; or
 - sending it by pre-paid registered post to the address of the addressee, and will be deemed received on the 3rd day after posting; or
 - sending it by email to the email address of the addressee notified by the addressee for this purpose, and will be deemed received immediately after dispatch.

8. OTHER PROVISIONS

- 8.1 No waiver by us of any breach of any provision of this agreement operates as a waiver of another breach of the same or of any other provision of this agreement.
- 8.2 You must not assign any of your rights under this agreement without our prior written consent.
- 8.3 This agreement may be varied by us from time to time to ensure best industry practice. Any amendments will apply 30 days from when these terms and conditions are updated on our website at www.onemusicnz.com.
- 8.4 This agreement will be construed in accordance with the laws in force in New Zealand and the parties agree to submit to the jurisdiction of New Zealand courts.

9. DEFINITIONS

Agreed Rate means the interest rate for overdrafts charged by the Bank of New Zealand plus 2% points calculated on daily rests from the due date to the date of payment.

AMCOS Works means all musical works, including any words normally associated with those works and by the Copyright Owner in New Zealand, the right of reproduction (i.e. Copying) of which for the purposes of this agreement are controlled by AMCOS New Zealand Limited in New Zealand.

APRA Works means all musical works, including any words normally associated with these works by the Copyright Owner for New Zealand, the right of Performance and Communication of which are controlled by APRA New Zealand Limited (APRA) in New Zealand.

Communication means to transmit or make available by means of a communication technology, including by means of a telecommunications system or electronic retrieval system, and **Communicate** has a corresponding meaning.

Copying shall have the meaning given to that term in the Copyright Act 1994. For the ease of present requirements, in relation to Music, Copying means reproducing, recording or storing the Music in any material form (including any digital format, in any medium and by any means), and **Copy** or **Copies** has a corresponding meaning.

Copyright Owner means any person, firm, Participant or company who or which from time to time has assigned its rights to APRA, AMCOS or Recorded Music New Zealand Limited to collect Performance and Communication licence fees on their behalf in respect of the Music Performed or Communicated in New Zealand.

Commencement Date means the date specified in Section A.

CPI means the Consumer Price Index of that title All Groups published by the New Zealand Department of Statistics and June Quarter means quarter year ending 30 June.

Delivery Platform means the physical device by which a programme is delivered which may include DVDs, USBs and hard drives.

Licensed Location means each location where a funeral home conducts its business.

Licence Year means any 12 month period or part thereof commencing on the day which is the first day of a month and nearest the Commencement Date or the anniversary of that date as the case may be.

Music means Works, Sound Recordings and Video/Film Recordings in which the rights of Performance, Communication and Copying are controlled by APRA, AMCOS or Recorded Music New Zealand Limited, for the purposes of this agreement.

Music Dubbing covers the reproduction and/or temporary storage (caching) of Music copied for the purposes of public performance.

Participant means any person, firm or company who or which from time to time has been admitted either before or during the Licence Year as a participant of Recorded Music New Zealand's direct-to-artist royalty scheme.

Performance means a performance of Music at or in a place to which the public have access whether by invitation or upon payment of a fee or otherwise, and **Perform** has a corresponding meaning.

Sound Recordings means all sound recordings by the Copyright Owner for New Zealand, the right of Performance and Communication of which are controlled by Recorded Music New Zealand Limited in New Zealand.

Video/Film Recordings means each music video or film presented in conjunction with Sound Recordings by the Copyright Owner, the right of Performance and Communication of which are controlled by Recorded Music New Zealand Limited in New Zealand.

Website means a website owned or controlled by the Licensee, accessed via password.

Works means AMCOS Works and APRA Works.

OFFICE USE ONLY

SIGNED AS AGREED BY APRA NEW ZEALAND LIMITED TRADING AS ONEMUSIC

OneMusic accepts the application and grants a licence on the terms set out in this Licence Agreement.

*For and on behalf of OneMusic
by its duly authorised officer*